# GENERAL VEHICLE MILEAGE EXPENSE RECORD

Name _____ Account # _____

| DATE | LOCATION START | START ODOMETER | DESTINATION | FINISH ODOMETER | TRIP MILES | PURPOSE |
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| **TOTAL** | | | | | | |

**TOTAL MILES** _____ **RATE $**_____ TOTAL PAYMENT $_____

I certify to the best of my knowledge that the above travel information is true and correct:

_____

Signature and date